

<p style="text-align: center;">TOWN OF HAMILTON BUDGET PREPARATION & TOWN MEETING SCHEDULE For Fiscal Year 2014</p>
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ACTIVITY	DEADLINE
TM, BOS, and Fin Budget Parameters CPI, Valuation to Tax Rate Table, Levy Growth, Local Revenue	24-Sep
Distribution of Budget Preparation material	28-Sep
Budget Input, supporting documentation inclusive Manpower & Capital	5-Nov
Town Manager and Finance Director review with Dept. Heads <i>Please schedule specific time</i>	
Town Clerk & Elections	26-Nov
Treasurer	
Assessor	
Public Health Dept	
Inspections	
Planning	
Conservation Commission	
Finance	
ECO -	
Department of Public Works - 4:30 - 7:30 pm	27-Nov
Police	
Fire	
COA	
Recreation	
Joint H-W Fin Com Meeting with joint departments	TBD
Superintendent Budget	6-Dec
Operating Budget Summary & Roll-up Presentation to Fin Com & BOS <i>This is planned as a Saturday morning session</i>	8-Dec
Open the Warrant for ATM & Nomination papers available	10-Dec
Capital Fin Com and the BOS review the FY14 budget	14-Jan
Joint H-W FinCom with HWRSD-Quint Meeting	19-Jan
Complete all Public Hearings for By-Law Changes	28-Jan
Warrant Voted and Closed	4-Feb
School to host public hearing on budget	7-Feb
FinCom vote Recommendations for Warrant Articles	13-Feb
Warrant Language Review completed by BOS, Moderator & Town Counsel	14-Feb
School Committee votes the School Budget	25-Feb

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Fin Com & BOS votes the FY14 Budget	25-Feb
Warrant and Ballot to Printer	1-Mar
BOS vote to place Ballot questions on the Ballot and sign the Warrant	7-Mar
FinCom & CPC to review the CPC articles	10-Mar
Replacement Document for Connection	15-Mar
Warrant Mailed	21-Mar
Hamilton,Wenham and HWRSD Budget Presentation -Buker	28-Mar
Warrant Hearing	1-Apr
Annual Town Meeting	6-Apr
Election and Ballot Votes	11-Apr